

# Draft Minutes for the June 23, 2015 Meeting of the Board of Supervisors Fire Services Project Advisory Committee

ISD Conference Room, 2300 Professional Drive, Santa Rosa, CA – 6:30-8:30 pm

- I. Project Status update
  - a. Recent Board of Supervisors Action  
Board approved set aside of almost \$1.0 million for Fire in FY 2015-2016. They established a policy for how growth would occur to go to Fire Services out of Prop 172 funds. 50% of growth beyond anticipated budget projection until it reaches 8% of the total.
  - b. Data Collection efforts – Amanda and Travis, who are Extra Help Fire Inspectors, will be assisting with data collection efforts.
  - c. Subcommittee Reports

Calls for Service/Finance/Staffing/Community Survey/Governance

**Calls** - Research proceeding regarding overcoming challenges in getting data from various agencies.

**Finance** – Most recent mtgs discussed Prop 172 and developing the total to present to the Board regarding the ask amount discussed from last Advisory Committee meeting.

**Staffing** – Waiting for completion of responses to action items and questions.

**Community-Survey**-Need to meet to discuss questions before sharing with the Advisory Committee. Consultant provided initial quote. Subcommittee will meet before next Advisory Committee mtg.

**Governance**- Have prioritized scope of work, addressed scope, and brainstormed models to implement. Focused on beginning with two to begin research: Zonal and One Agency concepts. Preliminary research will be presented at next meeting. National performance standards will be consulted during the preparation of models. Will also be researching what CalFire can offer, either parallel to the model or in a separate model. EMS regulations will also be considered in regards to research on models.

Subcommittee also developed a list of what folks might be concerned about losing with various models.

- II. Any Old Business – None
- III. Demonstration of Mapping Analysis Tool

**Walked through demonstration for the Calls for Service Analysis tool. Please watch Meeting recording and refer to file sent with instructions. 0 in password is a zero and password is case sensitive. Refer questions to Chris, Al, or Peter for assistance. Feel free to provide access to other interested parties for their use.**

IV. Project Progress Measurement

Discussed method of showing completion for the project. Determined % by Subcommittee would be useful.

V. Sonoma County Emergency Services – Common Wisdom (This item was requested as a place to share general perspectives and thoughts that the Advisory Committee can offer to the project, in addition to the defined scope, coming from the combined experience of the membership and some of their informal discussions together.)

None

VI. Next Meeting – July 28, 2015 -- Agenda items

Draft agenda will come out following meeting. Will have standing items. Next mtg will also discuss Community Survey further.

\*\* Additional items of note regarding Survey Committee questions and concerns.

- **Advisory Committee voiced concerns about phone survey including cost and length of time for calls.**
- **Suggested education for public first, followed by survey efforts.**
- **Suggestion of surveying experts versus public/citizens.**
- **Suggested brainstorming what questions to included survey for greatest impact & that will keep people on the phone/answering.**
- **Suggestion to have survey collection/question(s) based on County regions.**